

PRE-BID CONFERENCE

OCTOBER 6, 2022, 10:00 AM
TPCG PURCHASING DEPARTMENT | 301 PLANT ROAD, HOUMA, LA 70363

AGENDA

1. Introduction of Owner, User Agency, Architect, and Consultants
 - a. Conference is non-mandatory
2. Bid date, time and place:
 - a. 2:00 PM, Wednesday, October 19, 2022
 - b. Received by Terrebonne Parish Consolidated Government Purchasing Division
 - i. 301 Plant Road, Houma, LA 70363
 - c. Can submit electronically via Central Bidding
3. Bid security requirements: ***Certified Check, Cashier's Check or Bid Bond in the amount of five (5%) percent of the amount of the proposal made payable to the appropriate agency. Failure to do so will result in the bid/bids being declared nonresponsive and shall be cause for rejection. If a bid bond is provided it shall be on the form described in the Project Manual.***
4. Performance and Payment bond requirements: ***Refer to Supplementary Conditions of the Project Manual***
5. Bid Form
 - a. Submit original only – ***LA Uniform Public Work Bid Form***
 - b. ***Fill-in all blanks***. If an item does not apply, write in "N/A" or "Not Applicable"
 - c. Discuss Alternates (describe each alternate if applicable)
 - d. Discuss construction time: ***214 Consecutive Calendar from the date of "Notice to Proceed"***
 - i. Contractor questioned construction schedule and construction time needed to build and deliver modular building.
 - e. Discuss liquidated damages: ***\$1,000 / Day Liquidated Damages***
6. "Attestation Clause" and "Employment Verification" and other post-bid documentation (***LA Public Bid Law requirements***)
7. Delays and extensions of time and anticipated days of adverse weather. ***Refer to Supplementary Conditions***
8. Insurance requirements

ADDENDUM #1

This Addendum is hereby made a part of the contract documents to the same extent as though it was originally included therein. This addendum must be acknowledged in the Bid Form.

TO ALL BIDDERS FOR FURNISHING LABOR, EQUIPMENT AND MATERIALS NECESSARY AND REQUIRED FOR:

Eastside Public Safety Substation
Terrebonne Parish Consolidated Government
Houma, LA

ARCHITECT'S PROJECT NUMBER: 21-160

MISCELLANEOUS CHANGES, ADDITIONS AND CORRECTIONS:

1. For reference, the meeting minutes and sign-in sheet from the non-mandatory pre-bid conference is attached.
2. General contractors are reminded that Bids are due at 2:00pm, local time, **Wednesday, October 19, 2022**. This is not a revision.
3. For clarification, project is tax exempt.
4. For clarification, the construction budget, including the alternate, is \$1,309,534.00.

CHANGES, ADDITIONS AND CORRECTIONS IN PROJECT MANUAL:

1. N/A

CHANGES, ADDITIONS AND CORRECTIONS IN THE DRAWINGS:

1. N/A

PRIOR APPROVALS:

1. The following manufacturers and/or products are approved for the items listed, subject to compliance with the drawings and specifications.
 - a. **Composite Decking:** TimberTech – Terrain Collection Decking
 - b. **Railing System:** AZEK – Radiance Rail Express

END OF ADDENDUM NO. 1

- a. Refer to Supplementary Conditions
9. Project is tax exempt
10. Discuss and review Davis Bacon and other Federal requirements
11. Project coordination
 - a. Superintendent (full-time)
 - b. Subcontractors must be familiar with all plans and specifications
12. Discuss Testing Lab Requirements (identify types of testing and who is responsible for payment)
13. Discuss temporary facilities
 - a. Utilities (identify who pays)
 - b. Site access and utilization
 - c. Sanitary facilities
 - d. Project Sign—**provided by Engineering and designed by DDG**
 - e. Security and protection
14. Requests for product substitutions / prior approvals
 - a. Must receive 7 days prior to bid time
 - b. Approvals issued by Addendum only; 72 hours before bidding
 - c. Owner reserves the right to substitute products after bidding to maintain the project schedule in accordance with General Conditions
15. Review existing site conditions – **site is blank slate**
 - a. Items to be Demolished
 - b. Utilities
 - c. Drainage
 - d. Boundaries/Fencing
16. Summarize the Work
 - a. General Description
 - b. Existing conditions
 - i. Documentation of scope differentials from actual site conditions and construction documents.
 - ii. Review of process for adding or reducing work.
 - c. Current Construction Budget: **will be released via addendum**
17. Solicit Owner comments/information
18. Briefly review plans and project manual - ask for and clarify drawing and specification questions
19. Receive and answer Contractor questions
 - a. Record those questions that need clarification by Addendum
 - b. Record any omissions in plans and specifications that should be included by Addendum
20. Verify that all Bidders in attendance have signed the sign-in sheet

AN ADDENDUM SHALL BE ISSUED TO CLARIFY ANY QUESTIONS ASKED AT THE PRE-BID CONFERENCE, AS WELL AS DISTRIBUTE COPIES OF THE SIGN-IN SHEET.

Eastside Public Safety Substation
Houma, Louisiana
Terrebonne Parish Consolidated Government
DDG Project No. 21-160



SIGN IN SHEET

PLEASE WRITE LEGIBLY

PRE-BID CONFERENCE
TPCG PURCHASING DEPARTMENT | 301 PLANT RD, HOUMA, LA
THURSDAY, OCTOBER 6, 2022; 10:00 AM

NAME	COMPANY	PHONE NO.	EMAIL ADDRESS
KYLE DOMANQUE	DDG	(985) 413-1393	kdomarque@ddgpc.com
Greg Young	Foret Contracting Group	(317) 578-1133	bids@foretgroup.com
Brent Rodrigue	LA Contracting East LLC	985-446-2212	bidding@la-cont.com
Sharon Ellis	TPCG-Purchasing	985-873-6821	sellis@tpcg.org